



Job Description Medical Director – Corporate

Location: Wellesley, MA or Remote anywhere in the US

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The Medical Director is recognized as an expert in insurance medicine and will provide medical assessment of insurance risks including interpretation of ECG's stress ECG's and other commonly used medical tests and responding to medical referrals from underwriting and claims teams. The medical director must have a comprehensive understanding of common and uncommon medical impairments in a global context and their impact on mortality risk.

Accountabilities:

- Medical risk assessment of life and critical illness insurance applications through day-to-day case referrals from underwriters in SLF Canada, Bermuda, Asia or elsewhere, as assigned by the Chief Medical Director.
- Participation in formal and informal training programs for Underwriting and Claims teams
- The medical director will be subject to peer review, and the medical director will be expected to fully participate in the Sun Life MD peer review program including peer-reviewing other SLF physicians and medical consultants under the direction of the Corporate Chief Medical Director.
- Participation in underwriting manual updates, guidelines, review of forms and products, claims reviews, and any other aspects of SLF's policies and practices where medical expertise is required, under the direction of the Chief Medical Director
- Support SLF's privacy and confidentiality policy related to medical information
- Ensure SLF's compliance with the medical aspects of industry or government regulations
- Participation in continuing medical education applicable to insurance medicine is mandatory

Knowledge/Skills/Experience/Competencies:

Knowledge

- Medical degree from an accredited medical school in Canada/United States or equivalent
- Specialist certification in Internal Medicine or related subspecialty such as Cardiology, Oncology or other medical specialty relevant to insurance medicine
- Board of Insurance Medicine Certification (or working towards) is desirable

Experience

- Minimum 3 – 5 years experience in clinical medical practice
- Minimum 5 years experience in insurance medicine supporting an underwriting department
- Membership and active participation in CLIMOA or AAIM
- Exposure to international underwriting, particularly in middle income and developing countries

Competencies

- Demonstrated expertise in electrocardiogram and stress ECG interpretation
- Demonstrated interpersonal skills, communication skills, critical thinking and analytical skills and judgment
- Ability to explain medical information clearly and accurately to non-physicians
- Good skills in computer software applications
- Good business acumen and attention to detail